



# ***RESPONSE CHECKLIST***

## **Janitorial Services**

The contractor submitting this proposal is required to submit this page along with those items listed below, in full, as part of the proposal package.

Failure to submit any of the documents listed below with your proposal, or failure to acknowledge any addendum, or submitting your proposal with any limitations, condition or provision not requested, may be cause for rejection of your proposal.

Please check each item below indicating inclusion in your proposal package.

	One (1) Original signed and completed Response Checklist
	One (1) Original signed and completed Pricing Sheet

### **Acknowledgement of Addenda**

I acknowledge that I have read and incorporated addenda No. \_\_\_\_\_ through \_\_\_\_\_ into my proposal.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Provide the following Information:

Company Legal Name:	Phone Number:
	E-mail:
Mailing Address:	Unified Business Identifier (UBI):
Authorized Representative (print)	Title:
Authorized Representative (signature)	Date