

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CEDAR
RIVER WATER AND SEWER DISTRICT
Held July 19, 2011

ORIGINAL

A regular meeting of the Board of Commissioners of Cedar River Water and Sewer District of King County, Washington was held on July 19, 2011, at 3:30 p.m. at the District office located at 18421 Southeast Petrovitsky Road, Renton Washington. Commissioners Walter Canter, Charles Terwillegar and Wes Jorgenson were present. Also present were Attorney Richard Jonson, Engineer Marty Penhallegon, General Manager Ron Sheadel, Operations Manager Kirk Hunkeler, Construction Manager Mike Morris, Office Manager Sean Vance and Receptionist Janette Van Den Bergh.

Commissioner Canter acted as Chair and business was conducted as follows:

1. **Call To Order.** Commissioner Canter called the meeting to order at 3:30 p.m.
2. **Business from the Floor.** There was none.
- 3.-7. **Consent Agenda.**
 3. **Minutes and Resolutions.** The minutes of the regular meeting of July 5, 2011 and resolutions adopted at that meeting were read and signed.
 4. **Approval of District Vouchers.** Mr. Sheadel briefly reviewed the vouchers, and they were submitted for approval as follows:
 - Maintenance Fund Voucher numbers 48188 through 48235 in the amount of \$363,744.03 for General Services and Merchandise.
 - Construction Fund Voucher numbers N/A through N/A in the amount of N/A for services related to the 2004 Public Works Trust Fund Loan.
 - Construction Fund Voucher numbers N/A through N/A in the amount of N/A for services related to construction of the East Area Well.
 - Construction Fund Voucher numbers 48236 through 48238 in the amount of \$10,844.43 for services related to the CRWSD Construction 2010 Bond Fund.
 - Construction Fund Voucher number N/A in the amount of N/A for services related to implementation of the vulnerability assessment and enhancement of security at the District facilities. The vouchers and expenditures in this account are restricted, will not be made public, and are not subject to requests made under the Open Records Act.
 5. **Customer Count and Financial Report.** Mr. Sheadel presented the customer count and the financial report to the Board for their review.
 6. **Shut-off Hearing/Approval of Shut-offs (20).** Mr. Sheadel informed the Board that there were twenty past due accounts ready for shut-off and that the customers with the past due accounts were advised of their right to a hearing prior to shut-off. He stated that none of the customers had requested a hearing. Mr. Sheadel requested authorization to shut off service to all such accounts not paid by 8:00 a.m. on Wednesday morning, July 20, 2011.
 7. **Leak Adjustments.** There was one adjustment submitted for customer Riffle. The leak adjustment, in the amount of \$209.98, was submitted due to a leak in their service line. The line was replaced, an invoice was provided and Staff recommended that the request be approved. Mr. Sheadel also noted that an additional leak adjustment for the following bill cycle is requested, due to the line being replaced 10 days after the last reading. After discussion, a motion was made, seconded and passed to approve the adjustment for customer Riffle and authorize an additional adjustment on their September 1st bill.

After review of all items on the consent agenda, a motion was made, seconded and passed to approve all items on the consent agenda as submitted by District staff and management.

8. **Correspondence.**

- a. Newspaper articles related to water and wastewater issues were distributed.

9. Water Business.

a. Resolution 11-29, R/S Construction PRV project, Accept as Complete Mr. Sheadel notified the Board that R/S Construction has completed all items as required, the stations are up and running and District Management and Staff recommend that the project be accepted as complete. After discussion, a motion was made, seconded and passed to adopt a resolution accepting the SE 158th & SE 216th PRV replacement project as complete.

10. Sewer Business.

a. Executive Session, property acquisition An executive session was called at 3:39 p.m. for approximately 20 minutes to update the Board on the discussions with the Fairwood Golf & Country Club, for right of entry during the sewer construction project. Commissioner Jorgenson, who is a member of the FGCC, recused himself from the session due to a potential conflict of interest. Commissioner Jorgenson then left the meeting. The regular session of the meeting was called back to order at 4:15 p.m. Commissioner Jorgenson reentered the meeting.

b. Authorization to bid, Fairwood West Sewer Rehab Mr. Sheadel requested authorization to publish a request for bids for the Fairwood West Sewer Rehab Project, minus the Fairwood Golf Course portion. The golf course portion of the project will be included in a subsequent phase II. A motion was made, seconded and passed authorizing the publication of a RFP for the Fairwood West Sewer Rehab Project.

11. General Business.

a. Status Report Mr. Penhallegon presented the status report and discussed the items that changed significantly from the last meeting. The District has received the ROW permit from King County for the SE 157th Sewer Sag Project and Staff requests authorization to go out to bid utilizing the Small Works process. A motion was made, seconded and passed authorizing Staff to solicit proposals from appropriate contractors on the District's small works roster for the SE 157th Sewer Sag Project.

b. Executive Session, Lawsuit An executive session was called at 4:25 p.m. for approximately ten minutes to update the Board on the Sitthidet lawsuit. The regular session of the meeting was called back to order at 4:32 p.m.

12. Management Comments.


a. Water rights perfection Mr. Sheadel informed the Board that the DOE has made a tentative determination that the Dorre Don water right transfer will increase from the previous 12.8 acre feet to 25.9 acre feet of annual use but still had questions regarding the pump power use calculations previously provided by PACE Engineers. Discussion followed and Mr. Penhallegon will provide a clarification to the calculation previously provided.


13. Next meeting date and time. The next meeting is scheduled for August 2, 2011 at 3:30 pm.

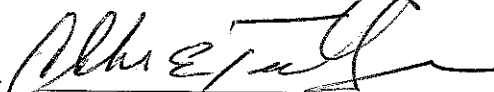
Upon motion duly made and seconded, the meeting ended at 4:33 pm.


President and Commissioner

Attest:


Commissioner


Secretary and Commissioner


Commissioner.